



Company Introduction

Prudence Group ("Prudence") is an investment management firm with over 60 employees across Hong Kong, Singapore and mainland China. Since 2008, Prudence has consistently delivered high-quality returns to investors and received multiple industry awards.

Prudence Internship Program:

1. Intern positions in Hong Kong.
2. All-round work experience opportunities.
3. On the job training and coaching to help the student with future career development.
4. Full time offers for top performing interns.
5. Flexible work schedule, lunch provided by company.

I. Marketing Internship

1. Assist Head of Marketing in business development, client acquisition and relationship management; Drafting and updating marketing materials such as firm/product presentation, factsheets and other related document;
2. Assist with facilitating marketing activities such as roadshows, conference calls, onsite meetings for clients and business partners; Assist in handling regular and ad hoc client communications and requests;
3. Assist with the improvement and implementation of various work procedures, training plan, and other ad-hoc jobs and projects as required by the manager.
4. Other ad hoc projects.

II. Research Internship

1. Assist with senior analyst in conducting fundamental research of certain sector or company, deliver deep dive analysis of target industry and target company, covering multiple asset classes such as fixed income, equity, derivatives etc
2. Participate in investment conferences and meetings for listed companies, issuers and other capital market participants
3. Conduct back testing for proprietary investment strategies across asset classes and markets
4. Assist with the improvement and implementation of various work procedures, training plan, and other ad-hoc jobs and projects as required by the manager.



Who We Look For:

1. Master or final year students in Finance, Business, Marketing or related disciplines; preferably related experience with asset management or securities industry;
2. Strong communication and coordination skills with excellent command of English, Mandarin and/or Cantonese fluency is a plus;
3. Attention to details, responsible, and a good team player;
4. Proficiency in Microsoft Office, VBA and Python

Interested candidates, please send your resume in English to hr.hk@prudenceinv.com with “Marketing Internship” or “Research Internship” in the email subject line.

Successful candidates will be employed as ‘Work Experience Student’ under the Minimum Wage Ordinance. For details, please refer to http://www.labour.gov.hk/eng/news/pdf/Notes_for_Student_Employees_and_Employers.pdf.

Personal Information Collection Statement pertaining to recruitment:

All information received will be kept in strict confidence and only for employment-related purposes. The personal data collected will be used to assess your suitability to assume the job duties of the position for which you have applied and to determine preliminary remuneration, and benefits package will be discussed with you subject to selection for the position. It is our policy to retain the personal data of unsuccessful applicants for future recruitment purposes for a period of two years.

Under the Personal Data (Privacy) Ordinance, you have a right to request access to, and to request correction of, your personal data in relation to your application. If you wish to exercise these rights, please complete the “Data Access Request Form” specified by the Privacy Commissioner for Personal Data and forward it to hr.hk@prudenceinv.com



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